Students must have initiative; they should not be mere imitators. They must learn to think and act for themselves - and be free.

-Cesar Chavez

Dr. Anna Santiago Addis, Ph.D.
Principal

6609 Riggs Road, Hyattsville, MD  20782
301-853-5694 (Main Office)    301-853-5692 (Fax)
**Vision** - Bilingual, multi-cultural, and academically competent leaders in an ever-changing World.

*Líderes bilingües, multiculturales y académicamente competentes en un mundo en constante cambio.*

**Mission** - César Chávez Dual Language Spanish Immersion School (CCDSIS) creates a safe learning environment for all students, staff, and parents. CCDSIS prepares learners to become leaders in a diverse community through a focus on academics, respect, equity, and justice.

*La Escuela de Inmersión Dual en Español César Chávez (CCDSIS) crea un ambiente de aprendizaje seguro para todos los estudiantes, el personal y los padres. CCDSIS prepara a los estudiantes para convertirse en líderes en una comunidad diversa a través de un enfoque en lo académico, el respeto, la equidad y la justicia.*

**Core Beliefs:**
- Excellence in Academics
- Excellence in Instruction
- Efficient and Effective Operations
- Environment of Safety and Support
- Engaged School and Community partnerships

The César Chávez school community will focus on a culture of excellence. Excellence can be observed by:

- Personal best at all times – No excuses
- Personal responsibility – owning our role in the school community
- Preparedness – ready to learn, ready to teach, ready to participate
- Collaboration – Working together for a common goal – excellence!
- Community and communication – Kindness, equity, and transparency
- Self-esteem and self-respect - socially, emotionally, and physically safe environment.
- Student learning is the primary focus of all decisions impacting the work of the school.
César Chávez Dual Spanish Immersion School Pledge

As a César Chávez student, I have the right to be happy and be treated with kindness in this classroom.

This means that no one will laugh at me, ignore me, or deliberately hurt my feelings I will obey my teacher. I will do my work and make my family and my teachers proud of me.

Today, I will be a good César Chávez Dual Spanish Immersion School student.

Juramento de César Chávez

Por que soy un estudiante de César Chávez, Yo tengo el derecho de ser feliz y ser tratado con bondad en el salón de clase.

Esto significa que nadie se reirá de mí, me ignorará o deliberadamente lastimara mis sentimientos. Obedeceré a mis maestros. Respetaré a la demás personas. Haré mi trabajo y haré que mi familia y a mis maestros se sientan orgullosa de mi.

Hoy seré un buen estudiante de César Chávez.

César Chávez Dual Spanish Immersion School believes Parents play a key role in our school's success! Therefore, School/Teacher/Parent/Family communication is essential. As a service-oriented, student oriented school, we desire to provide an exceptional and excellent educational opportunity for our students. It is imperative, therefore, that all community members engage in student-focused communication. We encourage you to contact your child’s teacher or school administrators if you have concerns or needs for your child’s education. We expect our families to find ways to contribute to and engage in our school activities and events.

Please note:

8:45 Instruction begins
- Expect homework weekly
- Projects will be assigned on a regular basis – check student Agendas
- Sign weekly Reading Log
- Practice math facts nightly
- Uniform dress unless notified in advance

Arrival

Students are not to be left unsupervised at anytime. Parents/guardians must remain with their student until a staff member arrives to admit students into the building.
César Chávez Dual Spanish Immersion School hours are:
8:30 AM - 2:55 PM (Breakfast will be served 8:30-8:45 AM)

Instructions begins at 8:45am. Please be on time for participation in the free breakfast program.

Tardies

Any student arriving to school after 8:55 a.m. should be signed in by their parent. The student will receive a tardy slip. Tardiness places a student at a disadvantage in starting his/her day. The Administrator, school counselor, PPW and/or Attendance Clerk will be contacting parents to help resolve persistent tardiness.

Attendance

To receive the maximum instructional benefit from classroom instruction, a child must be in attendance daily unless illness or a family emergency arises. Please provide a written explanation within two days (48 hours) of your child’s absence from school. It is the student’s responsibility to make-up all assignments. The School Counselor and/or Attendance Clerk will be contacting parents to help resolve persistent absences.

The Immersion Model is designed to create biliterate students. Attendance concerns affect not only the acquisition of content but, the acquisition of a second language.

Early Departure

When a student is to be excused early, the parent must come in to the school and sign the early departure book located in the Main Office. The Main Office will then call the child for dismissal. (Please do not call ahead and request student be in the front office waiting for your arrival as this impacts instructional services to your child and others.) There will be no early release between 2:30pm-2:55pm. No exceptions! When possible, medical and dental appointments should be made after school hours. You will not be allowed to pick up a child without proper identification.

PLEASE DO NOT PICK UP STUDENTS FOR EARLY DISMISSAL BETWEEN 2:30 PM-2:55 PM or call for requesting for a change of your child’s dismissal procedure as teachers are preparing for dismissal during this time.

Dismissal

Dismissal starts at 2:55 PM. We cannot supervise a child after 3:05 PM. The appropriate agency will be contacted if an adult fails to meet this responsibility. We will make every effort to contact a parent or the emergency designee. If a student misses the bus, or is
suspended off the bus, it is the parent’s responsibility to pick the child up promptly. There is **no** after care provided at this school.

Changing a child’s pick up mode of transportation can be very stressful for a child. We ask for consistency for your child’s transportation to and from school. If a change needs to be made on a particular day (ie., bus to pick up or pick up to bus ride or change in person picking up child), written documentation is required. In an emergency, phone calls for a change must be made no later than **2:00 PM**. This will assure that your child will be in the correct location for safe delivery home.

**Transportation**

If your child will be riding the bus, please go to the PGCPS website to identify your bus route. The County will no longer be sending this information. You may access the site at [www.pgcps.org/transportation](http://www.pgcps.org/transportation) search bus stops by address. Students in grades 1-5 will be dropped off at the assigned location. Only kindergarten students will be returned to the school if there is no one at the location. Please be sure you are at the location to meet your child if they are in grades 1-5. You can track your child’s bus arrival progress with your hand held device using the **Here Comes the Bus** app [https://herecomesthebus.com/](https://herecomesthebus.com/)

**In Case of an Emergency**

In Case of an Emergency or inclement weather, school may be closed or delayed. Stations WTOP, WWDC, WMAL, WRC and WOL, will make announcements several times during the morning. Please listen to the radio and T.V. (especially during the winter) and do not call the school because school personnel hear of the emergency closing from the radio and T.V. as well. Breakfast is served if there is a delayed opening. You may also access the Prince George’s County website at [www.pgcps.org](http://www.pgcps.org) or you can register at [www.schoolsout.com](http://www.schoolsout.com) for school closings and/or delays.

**Student Phone Calls**

Students will not be called out of class to take phone calls from parents. If an emergency necessitates a child being contacted, an administrator or designee will receive the call and assist as needed. Phone calls made for changes in dismissal procedures for your child will not be accepted without written documentation (See Dismissal). If you need to contact your child, please call the office and leave a message.

**Electronic Devices**

Please refer to Administrative Policy #5132 for Cell Phones and Other Electronic Devices. Students are not allowed to make calls from class on cell phones. Student cellular phones are to be in the OFF position and in backpacks during the school day. The link: [www1.pgcps.org/Board_Policy_5132_Cell_Phone...](http://www1.pgcps.org/Board_Policy_5132_Cell_Phone_and_Other_Electronic_Devices_in_the_Schools/)
**Contacting School Personnel**

César Chávez Dual Spanish Immersion School invites parents to visit our school when they have an opportunity. Please contact your child’s teacher or the school administrator to make arrangements for classroom visits. The school office is open each day from 7:30 AM to 3:30 PM. When asking to speak with a teacher, please keep in mind that *we cannot call the teacher from the classroom nor can we transfer calls during instruction time.* A message will be taken and the teacher will return your call as soon as possible.

**Parent Conferences**

Communication is an essential part of the educational program. We feel it is very important for parents to keep in close contact with their child’s teacher concerning his/her progress. Please schedule conferences in advance for a time that is convenient for all, (i.e., before or after school, during teacher planning periods, etc.). Our phone number is: 301-853-5694. All parents are **required** to attend at least one parent-teacher conference during the school year.

We believe children's education is a mutual responsibility. In addition to phone calls and notes home, your child’s teacher will communicate regularly via communication/homework folders, Classdojo, or School Max. Please check Schoolmax regularly to keep up with your student’s academic progress and grades.

**Visitors**

The school staff is responsible for the safety of all students in the school, therefore it is required that **ALL** visitors to the school must sign in at the Main Office with your state issued identification to receive a visitor’s pass. You must be on the registration or contact form to visit classrooms. Parents and relatives are always welcome at César Chávez Dual Spanish Immersion. In order to observe the classroom you must schedule your visit with the Parent Engagement Assistant, classroom teacher, or administrator at 301-853-5694. **Important:** when you are entering or exiting the building do not allow anyone to enter. Entry to the building can only be granted by the Office Staff.

**Student Information Cards**

During the first week of school, your child’s teacher will be sending home an emergency contact form for you to complete. **Having this information returned promptly and correctly is of utmost importance.** A record of this information is kept in the school office, in the event you need to be contacted. Please make sure all telephone numbers and addresses are accurate and clearly written. Remember to put the name and telephone number of a person who can be contacted in case you cannot be reached. Please notify the school if you change addresses or telephone numbers during the year. It is very important that your records are kept up to date.

**Notes from the Nurse** (Nurse Abby)
Our school has the services of a nurse who is mainly responsible for dispensing medications, vision and hearing screenings, keeping immunization records up to date as well as applying first aid. **Please do not send sick children to school.** If your child becomes seriously ill at school, we will contact you immediately. Children who get ill at school will need to be picked up by parents and taken home. If we cannot reach you, immediately we will use the emergency contact information you have provided. **It is very important to have current working phone numbers, and update them regularly as they may change.** Please remember we cannot keep seriously ill children at school. Children must be free of fever, vomiting and diarrhea for 24 hours without assistance of medication before they can return to school.

**Prescription and Over the Counter Medication/topical creams, etc.**

Medicine, including aspirin, cannot be administered by school personnel. Students who need to take prescribed medication or over-the-counter medication must have the appropriate form signed by the physician and parent before the medication can be brought to school (by the parent/guardian). Students may not possess medication or self-administer the medication at school. The medication (in its original packaging) and form must be left in the office with the Nurse. Staff will not apply sunscreen, bug spray, etc.

**UNIFORMS**

**César Chávez Dual Spanish Immersion School is a MANDATORY UNIFORM school.** The official uniform is navy blue bottoms and light blue tops. The following are acceptable uniform items for all students:

<table>
<thead>
<tr>
<th>Yes</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items listed here are in compliance with the mandatory uniform. The policy is for boys and girls.</td>
<td>Items listed here are violations of the uniform policy. Repeated will result in administrative intervention. The policy is for boys and girls.</td>
</tr>
</tbody>
</table>
| **Tops**  
  - Solid light blue  
  - Long or short sleeved, collared, polo-style shirt with two or three clear, appropriate colored buttons at the neck  
  - Tops must be tucked in securely | **Tops**  
  - May not have any colored piping, embroidery, designs, logos, characters, names or numbers of any size  
  - Sleeveless tops, fishnet, crop tops, V-necks, halters, undershirts, and tee shirts are not allowed |
| **Other Tops**  
  - Cotton, poly-cotton, waist length V-neck sweater  
  - Navy blue front button sweaters  
  - All navy blue sweaters must be worn over the uniform shirt  
  - Purple CCSDIS gear is permitted on dress down days (i.e., CCSDIS sweatshirts/pants) | **Other tops**  
  - May not fall past the waist  
  - Tops may not have a hood, zipper, designs, logos, characters, names or numbers of any size  
  - Jackets, coats and hoodies may not be worn in the building |
<table>
<thead>
<tr>
<th>Belts</th>
<th>Belts</th>
</tr>
</thead>
<tbody>
<tr>
<td>• One color; plain black, dark brown, navy blue</td>
<td>• Belts may not contain stripes, additional colors, designer insignia, characters, bottle caps, rhinestones, plastic, gel, eyelets, names or numbers of any size</td>
</tr>
<tr>
<td>• Leather, leather-like, or braided belt must go through the loops and be buckled securely at the waist</td>
<td></td>
</tr>
<tr>
<td>• Belt buckles should be gold or silver toned</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Shoes</td>
</tr>
<tr>
<td>• Solid black only</td>
<td>• Shoes may not contain colored stripes or designer insignia, additional colors, characters, names or numbers of any size</td>
</tr>
<tr>
<td>• Plain black tennis shoes may be worn</td>
<td>• Winter boots or snow boots must be changed if worn</td>
</tr>
<tr>
<td>• Stripe or insignia must be black</td>
<td>• No lighted shoes or roller shoes allowed</td>
</tr>
<tr>
<td>• Shoelaces should be solid black or dark brown</td>
<td>• No sandals, heels, platform/wedges, or open back shoes of any kind</td>
</tr>
<tr>
<td>• Must be fully enclosed</td>
<td></td>
</tr>
<tr>
<td>• Boots may be worn during inclement weather</td>
<td></td>
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<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Pants, Skirts, Jumpers, Skorts, Shorts</td>
</tr>
<tr>
<td>• Navy blue only</td>
<td>• May not fall below the waist, be baggy or sag, and may not contain designer insignia, characters, names or numbers of any size.</td>
</tr>
<tr>
<td>• The cuffs of the pants should touch the tops of your fully enclosed shoes</td>
<td>• Rubber bands and bandanas are not allowed on any part of your pants</td>
</tr>
<tr>
<td>• Uniform pants are to be worn securely around the waist with a belt securely through loops</td>
<td>• Pants may not be rolled up or tucked into shoes or boots.</td>
</tr>
<tr>
<td>• Skirts, jumpers and skorts should be fingertip length or longer.</td>
<td>• Solid blue, black, or white LEGGINGS/TIGHTS may only be worn under dresses, skirts, and skorts</td>
</tr>
<tr>
<td>• Uniform Shorts MUST be knee length (Bermuda) with regular pockets</td>
<td>• Jeans are not allowed</td>
</tr>
<tr>
<td></td>
<td>• Skirts, jumpers and skorts should not be shorter than fingertip length</td>
</tr>
<tr>
<td></td>
<td>• Shorts must NOT be form fitting and absolutely NO Cargo Shorts</td>
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<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Socks and Hosiery</td>
</tr>
<tr>
<td>• Solid white, black, or navy blue</td>
<td>• Must be absent of characters, multi-color print, designs, cutouts, holes, characters, names, anything dangling or logos</td>
</tr>
<tr>
<td>• Socks or hosiery must be worn daily</td>
<td></td>
</tr>
<tr>
<td>• Socks ankle length or above</td>
<td></td>
</tr>
<tr>
<td>• Hosiery should be one solid color all over</td>
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</tr>
<tr>
<td>• Leggings/tights must be a solid color (navy blue, black or white) and worn underneath the uniform dress, jumper, or skirt</td>
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<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Jewelry and accessories</td>
</tr>
<tr>
<td>• Jewelry should assure student safety</td>
<td>• Jewelry should not pose a safety hazard</td>
</tr>
<tr>
<td>• Earrings (small studs -no hoops)</td>
<td>• Long necklaces, bracelets, and hoop earrings are a safety concern</td>
</tr>
<tr>
<td></td>
<td>• Authorized jewelry items may not be replicas of weapons, contraband, nor contain inappropriate language</td>
</tr>
</tbody>
</table>
Hair accessories
• Ribbons, barrettes, strings, headbands, scrunchies/ponytail holders are acceptable

Hair accessories
• No bandanas, hats, scarves, do-rags, skull caps, or baseball caps
• Excessive, large or distracting hair accessories are not allowed

Dress Down Days are used EXCLUSIVELY as rewards and will be announced via FLYER, TELEPHONE or ANNOUNCEMENT

César Chávez Dual Spanish Immersion School Uniform Enforcement Policy
César Chávez Dual Spanish Immersion School has a mandatory uniform policy in accordance with Prince George's County Policy #600. Below is the described policy procedure.

When a teacher/staff member feels he/she has tried to work with the parents concerning a uniform violation, but has been unsuccessful, the following steps will take place. These procedures have been established by the Board of Education for consistent violations.

Uniform Policy Violations and Consequences

1st Violation- Student receives a “Uniform Violation Notice” from Parent Liaison to give to parent explaining their infraction.

2nd Violation- Student is referred to the Counselor who will make parental contact by telephone that a second violation has occurred and request that a uniform is brought for the student.

3rd Violation- Parent conference is held to discuss the uniform policy and develop a plan for student to be in uniform.

4th Violation- Student receives detention.

Financial Hardship

Parents/guardians who are not able to purchase the mandatory uniform due to financial hardship must submit a letter of explanation to the principal. The principal and the uniform committee will review the hardship request to determine the assistance needed. Parents/guardians requesting assistance will receive a response within 15 days of the received request.

Students Rights and Responsibilities

Education cannot proceed without an atmosphere of good order and discipline necessary for effective learning. Effective education is largely dependent upon the maintenance of effective learning conditions within the classroom. Successful and continued maintenance of these classroom conditions is dependent upon good judgment and compassion by the teacher, understanding and leadership by the administrator and support of the Board of Education, the parent(s)/guardian(s) and students. Link to the Students Rights and Responsibilities Booklet: https://www.pgcps.org/student_rights_responsibilities.htm
Students can expect to face suspension and/or expulsion if they commit any of the following violations:

- Possession or Use of Weapons
- Possession, Use or Distribution of Alcohol, of Controlled Dangerous Substances, Controlled or Drug Paraphernalia
- Arson
- False Alarms
- Possession of Fireworks or Explosives (Snappers)
- Inciting Others to Violence and Disruption
- Physical Attack and/or Threat Thereof
- Shakedown and/or Strong Arm
- Fighting
- Theft
- Vandalism and/or Destruction of Property

Other violations classified as persisted disobedience are:
(May result in suspension)

- Cheating
- Continued Class Disruption
- Disrespect
- False Reports
- Forgery
- Gambling
- Insubordination

**Bus Conduct**

Transported students are given a bus assignment and are to ride that bus and that bus only to and from school.

Riding a bus is a privilege and good behavior is required in order to maintain a safe environment on each bus. The school supports the driver in maintaining safe bus riding habits. *Anyone who violates the safety standards will be suspended from the bus and parents will then be responsible for providing the child’s transportation.*

**Behavioral Expectations**

Each grade level has developed its own classroom rules. Each parent will receive a copy of the rules, consequences for behavior, as well as age appropriate rewards. Students are expected to follow all school rules (halls, cafeteria, classroom, etc.) as well as the County Code of Student Conduct. Violations may result in suspension from school.

**Report Cards**
Kindergarten thru Grade 1  
(See Administrative Procedure 5121.1): 
(Quarterly)

PR = Proficient – child can demonstrate indicator independently 90 – 100%  
IP = In Process – child can reliably demonstrate indicator 80 – 89%  
EM = Emerging – child demonstrates indicator with assistance 70 – 79%  
ND = Needs Development - child does not demonstrate indicator 50 – 69%

A six-letter system of marking is used for grades 2nd – 6th  
(Quarterly)

A = Excellent progress at the level of instruction indicated 90 – 100%  
B = Above Average progress at the level of instruction indicated 80 – 89%  
C = Average progress at the level of instruction indicated 70 – 79%  
D = Below Average progress at the level of instruction indicated 60 – 69%  
E = Unsatisfactory progress (failure) at the level of instruction indicated 50 – 59%.  
I = Incomplete. The “I” grade may be used for elementary students who have been lawfully absent from school and have not had an opportunity to make up missed work in a timely manner.

Letters that report unsatisfactory progress are sent home mid-way through each reporting period if children are at a “C”, “D”, or “E” level work. With this warning and some additional help from home, it is our hope that the unsatisfactory grades can be brought up before the report cards are issued. Parents are asked to sign the bottom portion of the form and return it to the teacher. Continuously failing grades on report cards lead to retention in the current grade, for the following school year. According to the new grading policy, the lowest score that a student can receive on completed assignments is 50%. A score of “0” will be given to students who do not attempt to complete or fail to submit an assignment.

Homework Expectations

Homework will be given to students on an increasing basis as children progress in school. All students will have reading logs that must be completed and signed by parent/guardian. It is recommended that parents set aside 15 – 60 minutes each evening for children to read, practice spelling, math and do assigned homework. Homework must be complete. This is an important pattern in establishing responsibility when children are young.

Honor Roll Qualifications

Students in Grades 2-6 who qualify for each level of honor roll will be recognized in quarterly ceremonies. The following criteria will be used to identify students at each level:

- **Principal’s Honor Roll**: Students with a 4.0 GPA with no grade on the report card below an “A.”
- **Honor Roll A/B**: Students with a 3.0 GPA or higher with no grade on the report card below a “B.”
- **Honor Roll**: Students with a 3.0 GPA or higher with no grade on the report card below a “C.”

<table>
<thead>
<tr>
<th>GRADING FACTORS</th>
<th>Grades K-1</th>
<th>Grades 2-5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading/Language Arts, Math, Science, and Social Studies</td>
<td>Classwork- 55%</td>
<td>Classwork- 35%</td>
</tr>
<tr>
<td></td>
<td>Homework- 5%</td>
<td>Homework- 15%</td>
</tr>
<tr>
<td></td>
<td>Assessments- 40%</td>
<td>Assessments- 50%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Physical Education</th>
<th>Grades K-5</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Classwork- 70%</td>
<td>Homework- 10%</td>
<td></td>
</tr>
<tr>
<td>Assessments- 20%</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Health</th>
<th>Grades K-5</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Classwork- 50%</td>
<td>Homework- 20%</td>
<td></td>
</tr>
<tr>
<td>Assessments- 30%</td>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Art</th>
<th>Grades K-5</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Classwork- 75%</td>
<td>Homework- 5%</td>
<td></td>
</tr>
<tr>
<td>Assessments- 20%</td>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Vocal Music</th>
<th>Grade K</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Classwork- 90%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assessments- 10%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Grades 1-3         | Classwork- 60%                        |                              |
|                   | Homework- 10%                         |                              |
|                   | Assessments- 30%                      |                              |

| Grades 4-5         | Classwork- 50%                        |                              |
|                   | Homework- 20%                         |                              |
|                   | Assessments- 30%                      |                              |
Prince George's County Public Schools provides a Family Access Portal that allows authorized caretakers to log into SchoolMAX from any computer with an Internet connection and view the child's student information, including current attendance records and assignment scores.

- Family Portal
- Family Portal Mobile

Guides

- Family Portal Parent User Guide
- Portal de Familia para Padres y Guardianes
- Family Portal Mobile Guide

Videos

- How to register for Family Portal
- Viewing student information in Family Portal
- Resetting your password in Family Portal
- Accessing Family Portal Mobile on an iPhone
- Accessing Family Portal Mobile on an Android Device
- Using Family Portal Mobile
- Submitting Student Transfer Requests
- Presentar Solicitudes de Transferencia del Estudiante

If you need additional assistance, contact the Family Portal Administrator at the main office of your student's school.

Progress Reports and Report Cards

To learn how to interpret progress reports and report cards click one of the links here:

- Report cards for K-8
- Report cards for 9-12
- What do comment codes mean?

**Breakfast and Lunch Information**

During the first week of school, all children will be given an application for free and reduced lunches to take home to their parents. Everyone will be required to fill out a form even if they think it will not be approved. The county policies change every year so it is imperative that this form be completed. Please keep in mind we are required to provide every parent with the opportunity to apply. It is the responsibility of the parents and students to coordinate with the cafeteria manager as it relates to the lunch program. Parents or students are required to bring money to the cafeteria at the beginning of the week before classes begin for the day. Intermediate students can be responsible for turning in their money at the beginning of the week prior to the start of class. You may also register with [www.myschoolbucks.com](http://www.myschoolbucks.com) to monitor your child(ren)'s lunch account. When registering you will need your student's ID.
number and school name. Please make sure your student comes prepared for lunch. **It is the county policy that a cheese sandwich and milk are given to those students who do not have lunch money.**

To receive free or reduced lunch meals please be sure to complete the FARMS form. Please contact Ms. Vivar, our Parent Engagement Assistant for assistance. Is it essential that your child’s meal account be funded. You can access myschoolbucks.com to check meal balances. You may check menus on Meal Viewer on [http://schools.mealviewer.com/district/PrinceGeorgesCounty](http://schools.mealviewer.com/district/PrinceGeorgesCounty)

Lunch - $2.75/day; $13.75/week; $55.00/month

**Breakfast:** All students will receive a free Breakfast! Breakfast will be served from 8:30 AM to 8:45 AM. Please be sure your students are on time to receive a breakfast prior to lesson starting.

**Textbook Policy**

Board Policy #6161.1 provides that commencing with school year 1976-1977, no pupil may be advanced to a higher grade unless the pupil, in addition to receiving a passing grade, returns all education materials to the appropriate personnel reimburses the school for lost or damaged materials or makes other satisfactory arrangements with the principal. Textbook replacement charges for lost or damaged books are provided to all parents at the beginning of the year when you sign the textbook letter.

**Parent Involvement Opportunities**

**César Chávez Dual Spanish Language Immersion School PTO**

Please join the César Chávez Dual Spanish Immersion School PTO. [www.cesarchavezpto.org](http://www.cesarchavezpto.org)

**SCHOOL VOLUNTEERS**

If you are interested in becoming a school volunteer, please call 301-853-5694 and ask for the Parent Engagement Assistant - Ms. Emma Vivar. Your interest and involvement are always appreciated. In order to volunteer you must have a fingerprint background check, CPS clearance, and complete all student safety training modules via SafeSchools 15 business days prior to volunteer event.

**FUNDRAISERS**

Your participation in our fundraising efforts this year is very important. Money from fundraising is always used and goes directly to supporting the students of César Chávez Dual Spanish Immersion School. Thank you for your continued support.
School Based Management Team (SBMT)

Members of the SBMT represent the total adult school community. They represent the ideas, feelings, thoughts, concerns, input and perspective of all respective groups. The PTO (Parent Teacher Organization) is part of the SBMT. PTO Website: www.cesarchavezpto.org

Spanish and English Conversation

We would appreciate help from Spanish and English speaking parents to assist our Spanish and English Second Language Learners! Please call 301-853-5694 and ask for the Parent Engagement Assistant - Ms. Emma Vivar.

Bulletin Board Designers and Facilitators

That’s fancy talk for putting up learning bulletin boards! Please see your child’s teacher or Ms. Emma Vivar at 301-853-5694.

Community Networking

We would like to expand opportunities for our students. If you become aware of events, programs, or activities that would benefit our students please let us know!

### Student Resources

- clever.pgcps.org
- http://www.aplusmath.com/
- http://www.funbrain.com/
- http://www.aaaknow.com/
- http://www.m-w.com/
- http://www.whitehouse.gov/
- http://www.nasa.gov/
- http://www.ipl.org/youth/
- http://www.kidsclick.org/

### Parent Resources

- http://www2.scholastic.com/browse/parentsHome.jsp
- http://www.tnpc.com/
- http://family.go.com/parenting/ms-learning/