



# Chief Executive Officer's Scholarship

The Excellence in Education Foundation for PGCPs, Inc. recognizes the excellence of student performance maintained by Prince George's County Public School (PGCPS) students. The Foundation wishes to promote those qualities exemplified in the excellent performance of students within the county during the student's educational career. Therefore, the Foundation has established the Chief Executive Officer's Scholarship for six (6) graduating seniors who best personify "scholars."

The Chief Executive Officer's Scholarship will award \$5,000 to six (6) Prince George's County Public Schools' graduating senior who will continue their education at a post-secondary institution.

## Application Requirements

- Must be a PGCPS student.
- Student must have been in attendance without interruption from ninth to twelfth grades in PGCPS.
- Student must have demonstrated excellence both inside and outside the classroom.
- Student must have maintained a minimum grade point average of 3.8 for all high school course work.
- Student must be well-rounded by demonstrating participation in at least three years of an extracurricular activity in high school or involvement in a service-learning activity with a community organization (going above and beyond the minimum of 24 required service-learning hours).
- Student must include a minimum of two letters of recommendations from educators who taught them during the ninth through twelfth grades; **and** a minimum of one letter of recommendation from sponsor of the extracurricular activity or community organization.
- Student must submit an essay, current transcript and a completed application.
- Student must be accepted into a post-secondary institution.

## Essay

Students will respond to the following question in a minimum of two typed pages:

- How do you believe Prince George's County Public Schools prepared you for success in a post-secondary institute?
  - Explain with clarifying examples, the factors that prepared you for a post-secondary institution. Be sure to include examples and information related to the extracurricular or service-learning activity you participated in for at least three years during your high school years.
  - Identify an educator in PGCPS that was significant because they provided you with the necessary skills to reach your academic goals.
  - Give specific details that demonstrate the educator's impact in your life.

## Evaluation

The evaluation process will consist of a review of all submitted application materials by the Scholarship Review Committee. Finalists' applications will be forwarded to the Chief Executive Officer or his/her designee, who will interview the finalists and select the scholarship recipient by April 30, 2014.

The application must include all of the following to be considered complete:

- Application form
- Current Transcript
- Post-secondary institute acceptance letter
- Letters of recommendation (on letterhead) (minimum of three)
- Essay
- Documentation of extracurricular or service-learning activity participated in during high school.

**Instructions for Submission**

All materials submitted with the application become the property of the Excellence in Education Foundation for PGcps, Inc. and will not be returned to applicants.

**The completed application and related documents must be submitted to your guidance counselor by March 21, 2014. Incomplete applications and applications submitted after the deadline will not be considered.**

**TIMELINE**

<b>DATE</b>	<b>ITEM</b>
January 2014 – February 2014	Send information to the schools and guidance counselors; Post on PGcps website
March 21, 2014	All applications, essays, and related documents are due to guidance counselors for review
March 28, 2014	All application packets – <u>including essays that meet established criteria</u> – are due to Dr. Kara Libby, Coordinating Supervisor for Academic Programs, ISSC Building, 9201 East Hampton Drive, Capitol Heights, MD 20743
March 31 – April 11, 2014	Review application packets – <u>including essays</u> – and determine selection of the top candidates
By April 30, 2014	Chief Executive Officer or Chief Executive Officer 's designee may interview finalist and make final selection
By May 3, 2014	Finalists, parents and school administrators notified
May 29, 2014	Finalists, parents, teachers and administrators attend Awards Ceremony

Please direct any questions to Dr. Kara Libby, Coordinating Supervisor for Academic Programs, at (301) 808-5956 or [klibby@pgcps.org](mailto:klibby@pgcps.org).

Attachments:

- Application Form
- Essay Rubric

# Chief Executive Officer's Scholarship Application

All applications, essays, and related documents are due to guidance counselors for review by March 21, 2014

Please type or print legibly and use black or blue ink  
Illegible applications will not be considered

Name: \_\_\_\_\_  
(Last) (First) (MI)

Address: \_\_\_\_\_  
(Street) (City) (State) (Zip Code)

Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
(Home) (Cell)

Date of Birth: \_\_\_\_\_ Male: \_\_\_\_\_ Female: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Years Enrolled in Prince George's County Public Schools: \_\_\_\_\_

School Now Attending: \_\_\_\_\_

Grade Level: \_\_\_\_\_ Grade Point Average (GPA) \_\_\_\_\_

Post-High School Plans: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## INTEGRITY OF APPLICATION STATEMENT

My signature below constitutes my affirmation that:

- All of the information in this application is true and correct to the best of my knowledge.
- The essay is my own original work (with the exception of those portions which are properly documented).
- If selected to be a recipient of the Chief Executive Officer's Scholarship, I agree to participate in a PGCPs video/photo opportunity which will be used to help publicize the availability and value of the scholarship opportunity.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Essay Rubric

Please also keep in mind the following criteria:

- The applicant's name and address must appear on the top right corner of each page of the essay.
- The essay must be typed (double-spaced) in either Times New Roman or Arial (font size 12).
- The essay must be two to three pages in length and must be written using MLA style.

Each applicant's essay will be scored using the rubric below.

	4	3	2	1
<b>General Reflection</b>	<p>Applicant presents a thoughtful and detailed reflection on their academic experience and provides examples.</p> <p>The essay meets the criteria set forth.</p>	<p>Applicant completes a reflection on education and recounted past college preparatory experiences.</p> <p>The essay meets the criteria set forth.</p>	<p>Applicant completes a reflection on their academic experience. Little detail was provided on the experiences.</p> <p>The essay meets most of the criteria set forth.</p>	<p>Applicant made an attempt to complete reflection on leadership, but no details about the experience/s are included.</p> <p>The narrative meets some of the criteria set forth.</p>
<b>Academic Awareness</b>	<p>Applicant's reflections show deep personal understanding of the importance of education and post secondary preparation.</p>	<p>Applicant's reflections show a growing understanding of the importance of education and post secondary preparation.</p>	<p>Applicant's reflections show a limited understanding of the importance education and post secondary preparation.</p>	<p>Applicant's reflections show that s/he is largely unaffected by post secondary preparation.</p>
<b>Development and Organization of Essay</b>	<p>Applicant's essay has an engaging introduction that orients readers and provides a strong conclusion.</p> <p>It also establishes a natural/logical sequence of reflection, using effective transitions to convey this.</p>	<p>Applicant's essay has an effective introduction and provides a conclusion that sums up the reflection.</p> <p>It has a logical flow, but needs more transitions.</p>	<p>Applicant's essay has an introduction that needs more development and lacks a strong conclusion.</p> <p>It includes unnecessary information and may seem choppy.</p>	<p>Applicant's essay lacks an effective introduction and ends abruptly.</p> <p>It also includes distracting information and has no clear sequence of events/thoughts.</p>
<b>Language Usage</b>	<p>Applicant's essay maintains a clear point of view, uses relevant descriptive details, and shows a command of English language conventions.</p>	<p>Applicant's essay maintains a point of view and includes relevant descriptive details. There may be a few errors in conventions.</p>	<p>Applicant's essay has some lapses in point of view, lacks effective descriptive details, and has some distracting errors in conventions.</p>	<p>Applicant's essay lacks a clear point of view, mostly lacks or offers no effective details, and has major errors in conventions.</p>