In partnership with **Prince George’s County Public Schools**, OMNI will ensure that the plan sponsor, the participants, each of the investment providers and their agents adhere to the many compliance regulations mandated by the Internal Revenue Service.

**Starting or changing your contributions:**
If you wish to start contributing or make a change to your current contributions you will need to submit a **Salary Reduction Agreement (SRA)** form. Changes include: starting a new deduction, stopping an existing deduction, changing the amount of an existing deduction, or changing your investment provider.

The SRA form can be found in the “Forms” section of OMNI’s website at [www.omni403b.com](http://www.omni403b.com). You have the option of printing out a form and faxing it to OMNI or completing the form electronically on their secure website. It is suggested that you complete the electronic SRA form to expedite your request.

**OMNI**’s services include the review and approval of all 403(b) & 457(b) transactions, and implementation of Salary Reduction Agreement (SRA) forms.

**OMNI** is available from 7:30am to 8:00pm Monday - Friday EST to assist with any questions you may have.

**OMNI**’s call center representatives can be reached at: **1-877-544-OMNI (6664)**

www.omni403b.com
Specific plan information is available on OMNI’s website at www.omni403b.com. This information can be viewed by following the steps below:

Go to OMNI’s website at www.omni403b.com and select the purple button labeled Participants.

Next, in the lower left-hand corner in the blue box select the Employer’s State.

Below Employer State enter the Employer Name.

Begin typing the name, a dropdown box will appear and you can select your organization’s name.
You have now reached the Prince George's County Public Schools webpage where you will find the following information:

**PLAN DETAILS**

1. **Salary Reduction Agreement (SRA)** – You can submit an on-line SRA form to start, stop or make a change to your contribution. You must already have an account established with your selected service provider before submitting an SRA.

2. **Participating Service Providers** – Add or open an account choosing from the investment service providers that have been approved in your plan.

3. **Plan Transactions** – You’ll find the forms needed to initiate transactions such as a distribution, hardship or loan.

4. **Plan Features** – Click on Plan Features in the lower right hand corner. This will bring up another window that displays what is or is not permitted within the plan based on your current plan document.

To access 457(b) Plan Details click on 457(b) Plan tab.

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**APPROVED 403(b) PROVIDERS**

- AXA Equitable Life Insurance Co
- Foresters Financial
- Great American-Annuitant Investors Life
- Horace Mann Insurance Co
- Lincoln Investment Planning, Inc.
- Lincoln National Life Insurance Co
- Metropolitan Life Insurance Co
- Midland National Life
- National Life Group
- PlanMember Services
- ReliaStar Life Insurance Co (A Voya Company)
- Security Benefit Group
- TIAA-CREF
- VALIC
- Waddell & Reed, Inc.
- IPX_American Century Services, LLC
- IPX_Fidelity Investments
- IPX_Franklin Templeton Funds
- IPX_Fund Portal (formerly known as ASPire)
- IPX_Oppenheimer Funds
- IPX_PFS Investments (Prim erica)

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