REVOCATION NOTICE

LONG TERM

SCHOOL BUS RIDING PRIVILEGE

TO: Parent or Guardian

Date

Address

School

Region

Home Phone Work Phone

Birth Date Grade

RE: Pupil’s Name

Student Number

REASONS FOR SUSPENSION FROM BUS:

____ Throwing objects from bus 01
____ Smoking or lighting matches 04
____ Using foul or abusive language 07
____ Consistent tardiness to bus stop 10
____ Other 99

____ Eating or drinking on bus 02
____ Throwing or shooting objects 05
____ Fighting on bus 08
____ Damaging bus 11

____ Too loud or boisterous 03
____ Standing when seats are available 06
____ Head, arms, or legs out windows 09
____ Misconduct at bus stop 12

This is to confirm the suspension of your (son) (daughter) from the privilege of riding the school bus as of _______________ (month, day, year). Total number of days the privilege is revoked: _______________________________.

It will be necessary for you to have a conference at school regarding the privilege of riding the school bus before your (son) (daughter) may regain their school bus transportation privileges. Therefore, we are making a tentative appointment for you to come to school at (time) ________________ on (date) ____________. If you cannot come at the time indicated above, please call (name) ______________________ at (phone number) __________________ to arrange for another appointment. If we do not hear from you to the contrary, we will expect you at the time indicated above.

Following the conference that will be scheduled for you concerning this suspension, if you wish a review of the decision(s) that result from the conference, you may do so in writing to the Director for Pupil Services, Prince George’s County Public Schools, 14201 School Lane, Upper Marlboro, Maryland 20772, within ten days.

Be advised that during the time of the bus suspension the parent(s) or guardian(s) must assume the responsibility to transport the pupil to and from school.

Principal’s Signature Date Phone Number

Pupil Personnel Worker Transportation Supervisor

cc: Pupil Personnel Worker Transportation Supervisor via Bus Driver

White Copy: To be sent to parent
Blue Copy: To be given to pupil for transmission to parent
Green Copy: Pupil Personnel Worker
Canary Copy: Cumulative Folder
Pink Copy: School Administrator
Goldenrod Copy: Transportation Supervisor via Bus Driver

PGIN 7540-3069