

**2017 - 2018
School Level Parent Involvement Policy**

2017 - 2018

Prince George's County Public Schools

Title I Department



Seat Pleasant Elementary School

**2017 - 2018
School Level Parent Involvement Policy**

**SCHOOL LEVEL
PARENT
INVOLVEMENT
POLICY/PLAN**

[This parent involvement policy plan captures the activities/events that will take place during the 2017 - 2018 school year. This living document will be revisited throughout the school year to ensure effective parent engagement at Seat Pleasant Elementary School.]

Seat Pleasant Elementary School, Dr. Lachonta Richardson

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Dr. Lachonta Richardson, Principal
Adelaide Blake, Assistant Principal
Nicole Jones, Parent/Community Outreach Support

Objective & Alignment:

To ensure collaborative partnerships among school, parents and community, Seat Pleasant ES accepts the Prince George's County Board of Education system-wide Family Involvement Policy and has aligned the goals, objectives and activities herein accordingly.

Goal 1: By June 2018 at Seat Pleasant Elementary School 100% of the parents and families will be encouraged to participate in the education of their children at home and at school.

Goal 2: By November 2017 Seat Pleasant Elementary School will establish an effective plan for two-way communication with all parents and families, respecting the diversity and differing needs of families.

Goal 3: By June 2018 Seat Pleasant Elementary School will develop strategies and programmatic structures at schools to empower parents to participate actively in their children's education.

Goal 4: By June 2018 Seat Pleasant Elementary School will connect students and families with community resources that provide educational enrichment support.

Goal 5: By November 2017 Seat Pleasant Elementary School will involve parents and families as partners in school governance including shared decision.

It is our goal to become partners with our parents and to involve them fully in the financial and instructional making process within Seat Pleasant Elementary. Through on-going planning, communication, and feedback, we will foster an environment where the instructional, emotional, and social needs of our students are met.

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Activities and Explanation	Title I Compliance	Date of Activity	Materials/Technology Used to Determine Activity Effectiveness/Results	Person(s) Responsible for Monitoring Activity	Funds Allocate/Funding Source	Level of Parental Involvement		Date Complete
						Previous Years	Actual for 2015-2016 SY	
						3	High	
2	Moderate							
1	Low							
0	None							
<i>Goal 1: By June 2018, 100% of the parents and families will be encouraged to participate in the education of their children at home and at school.</i>								
Parent Group meetings <ul style="list-style-type: none"> Provide activities per parent's request 	E6-14	1st Tues of each month	Speakers, Office Supplies, day care services SANE	Dr. Lachonta Richardson, Principal Nicole Jones, Parent/Community Outreach Support				
Professional Development for Staff on PI <ul style="list-style-type: none"> Homework Policy Plan Parent will assist in presenting this to staff 	E3	On Going	SANE	Nicole Jones, Parent/Community Outreach Support				
Parent recognition <ul style="list-style-type: none"> Appreciate parents that are involved and support school programs 	E6-14	May 2018	SANE	Nicole Jones, Parent/Community Outreach Support				
Parent Workshops/Group Meetings <ul style="list-style-type: none"> PTO Autism Support Group Per requests of the parent, workshops to help parents assist with homework, Reading and Math Strategies 	E2, E3	Monthly	SANE	Nicole Jones, Parent/Community Outreach Support Adelaide Blake, Assistant Principal				
Financial Planning for Education <ul style="list-style-type: none"> Per the request of parents, financial planning will be offered to parents to support the development of their financial literacy. 	E6-14	March 2018	SANE	TBA				
Technology Training for Family <ul style="list-style-type: none"> Per the request of parents, technology training will support the development of their knowledge and utilization of technology. 	E6-14	On-Going	SANE	Dyeva Foster, Dr. Lachonta Richardson, and/or Adelaide Blake - Technology Resource				

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Family Portal Training <ul style="list-style-type: none"> • Provide training to parents to help them access student grades weekly • Parents will receive specific feedback about how to academically support students 	E2, E6-14	On-Going	SANE	Dyeva Foster, Dr. Lachonta Richardson, and/or Adelaide Blake - Technology Resource				
PTO elections <ul style="list-style-type: none"> • Per parents request various means of fundraising to support schoolwide instructional initiatives. 	e6-14	Nov. 2017		Alisa Crowder - Parent				
<p>What are the barriers or obstacles in implementing this goal? Discuss contributing factors for parent involvement. We constantly encourage our families to participate in their children's education at home and at school. Parent participation in events that provide parents with these skills is low due to a number of factors (parents' work hours, their energy levels, and their motivation to attend).</p>								
<p>Based on the results (data), what are your next steps to increase parental involvement? Many of the feedback forms we received this year indicate that parents are available to participate in the evenings and on weekends. As we plan our events we will (to the best of our ability) schedule events at times that will allow more parents to participate. We will make provisions to provide information for parents who cannot attend. We will attempt to schedule events in community settings and promote our events in community places our families visit regularly.</p>								

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						Previous Years	Actual for 2015-2016 SY	
						3 High 2 Moderate 1 Low 0 None		
<i>Goal 2: By November 2017, we will establish an effective plan for two-way communication with all parents and families, respecting the diversity and differing needs of families.</i>								
Parent Compact development meeting <ul style="list-style-type: none"> Parents involved in the development of the compact 	d	June 2018	SANE	Dr. Lachonta Richardson, Principal				
Parent compact feedback survey <ul style="list-style-type: none"> Surveys will be distributed at the end of the year and the beginning of the school year to gain parent feedback 	d	June-Aug 2018	SANE	Dr. Lachonta Richardson, Principal				
Parent compact distribution <ul style="list-style-type: none"> Distributed by September 30th, and at Back to School Night Reviewed during parent teacher conference 	D	Sept. 2017	SANE copies	Dr. Lachonta Richardson, Principal				
Distribution of parents policy at a glance		Oct. 2017	Copies	Dr. Lachonta Richardson, Principal				
Global Connect <ul style="list-style-type: none"> Keep parents informed about upcoming events 	e5, f	Ongoing	Global connect Mail system Technology (Website, Facebook, Twitter)	Dr. Lachonta Richardson, Principal				
Monthly/Quarterly Updates <ul style="list-style-type: none"> will be sent home in flyers 	e5, f, b1	Quarterly		Dr. Lachonta Richardson, Principal				

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<ul style="list-style-type: none"> • at a glance parent policy/plan will be sent home • keep parents informed about: <ul style="list-style-type: none"> ○ academic standards ○ grade level projects, ○ opportunities to get involved ○ SSB 								
Website/Twitter/Facebook <ul style="list-style-type: none"> • We will use the website to provide families with general information about the school, inform them of school events and increase communication among teachers and parents. 	e5	Ongoing		Teachers Update				
Parent Feedback Box <ul style="list-style-type: none"> • Opportunity to bring issues to the attention of staff pertaining to their children in a safe and comfortable environment. 	e6-14	Year round	Box/Surveys	Administration				
<p>What are the barriers or obstacles in implementing this goal? Discuss contributing factors for parent involvement. When using Global connect, quarterly newsletters, and the website it is a challenge to measure participation because we are not sure how frequent parents review the materials sent home. Another challenge is not always having accurate home phone numbers for all of our families.</p>								
<p>Based on the results (data), what are your next steps to increase parental involvement? During the 2017-2018 school year we continue to promote two-way communication with our families. To support our efforts we will provide student incentives for returning RSVPs or other pertinent information. We will also gather parents' insights through surveys as they come out to school events. We will encourage and welcome two-way conversations and communication with parents and all of Seat Pleasant staff. We will also place a feedback box in the office where parents can provide us with feedback on any aspect of their child's schooling. In our newsletters, on the website, and at events we will ask parents to keep their contact information current.</p>								

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						Previous Years	Actual for 2015-2016 SY	
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1 Low	0 No Involvement							
<i>Goal 3: By June 2018, we will develop strategies and programmatic structures at school to empower parents to participate actively in their children's education.</i>								
PARCC Night <ul style="list-style-type: none"> Share data with parents regarding expectations Provide specific examples for activities and test samples. Share state and Academic assessments 	e1	February 2017	SANE	All teachers, Dyeva Foster – Reading/Math ILT				
Quarterly Information Sessions <ul style="list-style-type: none"> during parent grading days parents will be provided with information that will support student learning at home 	e1, e2	Quarterly	SANE	Nicole Jones, Parent/Community Outreach Support				
Parent Teacher Conferences <ul style="list-style-type: none"> Refer to Parent Compact during conferences regarding expectations Conference can take place on the phone or another format that would make it accessible for all parents to participate 	D, e5, f	Bi-Annually		All teachers				
<p>What are the barriers or obstacles in implementing this goal? Discuss contributing factors for parent involvement. We constantly encourage our families to participate in their children's education at home and at school. Parent participation in events is low due to a number of factors; parents' work hours, their time and energy levels, and their motivation to attend.</p>								
<p>Based on the results (data), what are your next steps to increase parental involvement? As we plan for the up and coming school year, we will be more strategic about obtaining feedback that will help us better serve our parent population. As we are constantly learning about our Seat Pleasant Community we know that low levels of parental involvement might be due to factors of which we are unaware. To capture a</p>								

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more accurate diagnoses of the issue, in our surveys and feedback forms we will ask about specific motivational factors that contribute to the lack of or low level of active parent participation in their child's education. We will encourage honest conversation about why parents decide to attend programs that target goal 3. Further we will use this data to increase parental participation in this particular area.

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						3 High 2 Moderate 1 Low 0 None		
<i>Goal 4: By June 2018, we will connect students and families with community resources that provide educational enrichment support.</i>								
Title I Orientation <ul style="list-style-type: none"> Provide overview of Title I program Review 2017-2018 Budget Provide copies, explanation, and feedback of Parent Policy Survey parents regarding activities and funding suggestions (Parent will make decisions regarding the spending of the PI funds) 	c1, 3b, b1, e5, f	Sept. 2017	SANE	Parent/Community Outreach Support Constance Marable - Title I				
Family Health Awareness <ul style="list-style-type: none"> Parents will be exposed to resources that will support their child's well being. 	Each activity will increase parental participation and strengthen community partnerships	Nov. 2017		Dr. Lachonta Richardson, Principal				
Family Health Awareness <ul style="list-style-type: none"> Parents will be exposed to resources that will support their child's well-being 		Nov. 2017	SANE	Nicole Jones, Parent/Community Outreach Support Dr. Lachonta Richardson, Principal				
Volunteering and community outreach and cultural awareness through partnerships with The National Children's Museum and		Dec. 2017	SANE	Nicole Jones, Parent/Community Outreach Support				

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Children's Hospital Health & Science Initiative					Dr. Lachonta Richardson, Principal				
Community Clean-up and planting with MNPPC and the City of Seat Pleasant		e4	April 2018	SANE	Nicole Jones, Parent/Community Outreach Support Dr. Lachonta Richardson, Principal				
Dental Health Project: Students will have an opportunity to get dental check ups and further service through the Kool Smiles and Diamonte Driver Dental Project?		e4	TBA		Nicole Jones, Parent/Community Outreach Support Dr. Lachonta Richardson, Principal				
Parent Computer Center		e4	Sept. 2017		Dr. Lachonta Richardson, Principal				
<p>What are the barriers or obstacles in implementing this goal? Discuss contributing factors for parent involvement. Community outreach is an important part of our school community. This year we have put forth tremendous effort to utilize community resources and connect our families and intern provide educational enrichment support. The major obstacle in this area is sustainability.</p> <p>Based on the results (data), what are your next steps to increase parental involvement? Based on our successes this year we would like to maintain the community support that we currently have in place. We plan to continue to build capacity through partnerships with the city of Seat Pleasant, Seat Pleasant Police Outreach, and other community organizations.</p>									

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<i>Goal 5: By November 2017, we will involve parents and families as partners in school governance including shared decisions.</i>								
SPMT <ul style="list-style-type: none"> ● Monitor implementation of activities in SIP ● Use Data to drive our work ● Parents provide input in the policy/plan ● Parent compact will be developed and reviewed ● Parents make decisions about the spending parental involvement funds and implementation. ● Parents share concerns about unsatisfactory aspects of the school-wide program plan 	3b, b1, c3-4, c5, d	Monthly	SANE	Dr. Lachonta Richardson, Principal				
Ice Cream Social <ul style="list-style-type: none"> ● Parents will review policy/plan ● Parents will make decisions regarding parental involvement funds 	B1c3-4, c5,d	Nov. 2017	SANE	Nicole Jones, Parent/Community Outreach Support School Staff Dr. Lachonta Richardson, Principal				
What are the barriers or obstacles in implementing this goal? Discuss contributing factors for parent involvement. We would like to see an increased level of parents participate and contribute during our school governance meetings. We desire to have more parent-input in the decisions that are made at Seat Pleasant Elementary School.								

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Based on the results (data), what are your next steps to increase parental involvement?

We will continue to survey parents to gather data about personal barriers that hinder high levels of participation in this area. We will also use staff member to encourage participation and to identify parents that may be good candidates for participation in this area. Once we have that information we will be persistence about sending invitation and making parents feel welcome in this environment.

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