



BULLETIN

PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS

S-20-15

Originator's Serial No.

February 12, 2018

Date

Office of Student
Engagement and School

Support

Originating Office

April 30, 2019

Cancellation Date

TO: High School and Middle School Principals
High School and Middle School Counselors
High School and Middle School Student Government Advisors

FROM: Chief Executive Officer

RE: Selection of Student Member of the Board of Education for 2018-2019

1. **PURPOSE:** To provide information concerning the application, selection, and election process of the Student Member of the Board of Education (SMOB).
2. **INFORMATION:** On Thursday, May 17, 2018, the Prince George's Regional Association of Student Governments (PGRASG) will elect the person to fill the seat of the Student Member of the Board of Education (SMOB) for Prince George's County Public Schools. The attached information sheet outlines the application process for students interested in being considered as a candidate for the SMOB position, the selection process for interested students, and the election procedure. All high school principals are asked to advertise the availability of application packets.

All High School Principals are requested to take appropriate steps to ensure that all secondary students are made aware of the upcoming PGRASG elections for the SMOB. Please make an all-school announcement designed to inform eligible students of the process to be considered for SMOB candidacy.

Additionally, all Principals are encouraged to have at least one sophomore or junior from their high school submit an application and go through the candidate selection process.

An application packet is enclosed for students interested in pursuing the SMOB candidacy. The filing deadline for the forms to be received in the Office of Student Engagement and School Support, Oxon Hill Staff Development Center, is **March 9, 2018**. Students submitting an application should be aware that any student elected to serve as SMOB is eligible for an educational scholarship that can be applied to the school of their choice.

ALL HIGH SCHOOLS and ALL MIDDLE SCHOOLS are encouraged to have voting delegates at this special election on Thursday, May 17, 2018, from 10:30 a.m. – 12:30 p.m. at Friendly High School.

For more information, contact the Office of Student Engagement and School Support at 301-749-4379.

3. **FILING INSTRUCTIONS:** Retain this Bulletin until April 30, 2019.

Kevin M. Maxwell, Ph.D.
Chief Executive Officer

Enclosures
DISTRIBUTION:

Lists #1, 3, 4, 6, and 11



Prince George's County Board of Education

**Student Member of the Board Position Description
2018-2019**

ROLE OF THE STUDENT MEMBER:

The student member provides an informed student viewpoint to the Prince George's County Public Schools (PGCPS) Board of Education. The function of the Student Member is to represent all students, not any particular group of students, on issues before the board. He/She must respect the diversity of students' points of view and develop positions that will be consistent with the best interest of PGCPS school students.

The Student Member is an official Member of the Board and, by statute, has partial voting rights. He/She votes on all issues except capital and operating budgets and personnel.

RESPONSIBILITIES OF THE STUDENT MEMBER:

1. To be an informed participant and voter in Board discussions and actions. This is accomplished in part by reviewing and analyzing packets of information provided prior to the Board meeting.
2. To develop a thorough understanding of current County and State educational issues which directly impact the district's students and share this information with students.
3. To attend and speak at various education and youth-related conferences and events.
4. To participate in the selection process of the incoming Student Board Member.
5. The Student Board Member is directly responsible to the Supervisor for the Office of Student Engagement and School Support, the Executive Director for Student Services, Members of the Board, and Board Office Staff.
6. The Student Board Member must comply with the rules and regulations established by Board policy for all PGCPS students. Failure to do so may result in probation and/or removal from office.
7. The Student Board Member will comply with the guidelines established by Student Services for Student Members of the Board of Education.

ATTENDANCE REQUIREMENTS:

1. To attend regularly scheduled County School Board meetings.
2. To participate in various educational events as a representative of the PGCPS Board.
3. To participate in PGCPS Board of Education new member orientation.
4. To attend Prince George's Regional Association of Student Government and Maryland Association of Student Councils Executive Board meetings, conferences, general assemblies, and report on important educational and Board issues and to seek student input on those issues.
5. Attend requisite committee meetings.



PRINCE GEORGE'S REGIONAL ASSOCIATION
OF STUDENT GOVERNMENTS

Student Member of the Board of Education
Selection Process
2018-2019

Section 3-1002(g) of the Education Article, Annotated Code of Maryland, provides that the Student Member of the Board of Education (SMOB) of Prince George's County is to be elected at a special election meeting of the delegates of Prince George's Regional Association of Student Governments (PGRASG) to be held each school year. The Prince George's County Board of Education and the PGRASG approved the election process for the SMOB at their October 1999 meeting, followed by the State Legislature's approval during the 2000 Legislative Session.

The process for electing the Student Member of the Board of Education of Prince George's County shall be as follows:

- A student interested in being considered as a candidate for Student Member of the Board of Education must be a current sophomore or junior in a Prince George's County public school; must have a 3.0 or higher grade point average from the preceding quarter; must complete and submit the nomination packet to the Office of Student Engagement and School Support by the date specified, which will be at least two weeks before the special election meeting of PGRASG.
- The nomination packet must be received in the Office of Student Engagement and School Support no later than 4:00 p.m. on Friday, **March 9, 2018**. The packet must be emailed to smob.apps@pgcps.org.
- Each eligible student who completes and files a timely nomination packet will proceed to the interview stage. Each student will be interviewed by the Candidate Screening Committee, which will consist of the following individuals: the current SMOB (in the event that the current SMOB is seeking re-election to a second term, a second high school advocate will be assigned to the Candidate Screening Committee), the President of PGRASG, one of the High School Advocates, the Director of Student Services and one Middle School or High School SGA Advisor (may not be from a school with a candidate).
- The Candidate Screening Committee shall interview each of the nominees, and each student will be asked no more than ten (10) questions that have been written and reviewed by members of the committee.
- Each student will be asked to research, prepare, and present a five-minute presentation that addresses a current state or county educational issue.
- After the above referenced process has been completed, **the committee will move forward the names of two (2) candidates** to stand for election by a meeting of the delegates to the General Assembly of PGRASG. Elections for PGRASG Elected Officers



and the Student Board Member will be facilitated by representatives from the Prince George's County Board of Elections. A bank of five (5) voting machines will be provided on the day of elections for delegate use. In the event that the Board of Elections is unable to facilitate the voting process, delegates will vote using paper ballots.

- On Election Day, each candidate will have the opportunity to present a five (5) minute speech to the PGRASG delegates, followed by a ten (10) minute question and answer period. Upon completion of this process, the PGRASG voting delegates will elect the new SMOB for the upcoming school year. A candidate must receive a majority of the votes of the voting delegates.

Any questions should be directed to the Richard Moody, Supervisor, Office of Student Engagement and School Support, at 301-749-4379.



**STUDENT MEMBER OF THE BOARD OF EDUCATION
APPLICATION FOR CONSIDERATION OF CANDIDACY
2018-2019**

Please complete the following form. Print or type the information.

Student's Name: _____

Home Address: _____

Home Telephone: _____

High School: _____

For the 2018-2019 school year, I will be a _____ Junior _____ Senior.

Grade Certification: GPA for Preceding Quarter _____ (must be 3.0 or higher to qualify)

Counselor's Signature _____

The above information is correct as stated.

Certification by High School Principal:

Principal's Signature _____

You will be contacted by Richard Moody, Supervisor, Office of Student Engagement and School Support, and given a time and date for your interview and for your presentation on an educational issue. If you have questions concerning the process, please contact Mr. Richard Moody at 301-749-4379.

Please return the completed packet via email to smob.apps@pgcps.org, by **March 9, 2018**.

THE PACKET MUST BE RECEIVED IN THE OFFICE OF STUDENT ENGAGEMENT AND SCHOOL SUPPORT NO LATER THAN 4:00 P.M. ON THE DATE SPECIFIED.

Your nomination packet must include:

- This application form;
- Resume (on white paper);
- Three letters of recommendation (current principal, community leader, high school teacher); and
- Response to essay prompts (included on next page).



**STUDENT MEMBER OF THE BOARD OF EDUCATION
PRINCE GEORGE'S COUNTY
2018-2019**

ESSAY PROMPTS

Please respond to each of the following prompts in 250 or fewer words. Please put each response on a separate sheet of paper.

1. Describe what you think is the most important issue or concern facing students today and how do you think the Prince George's County Board of Education should address this?
2. What do you think is the role of the student member of the Prince George's County Board of Education and how would you fulfill that role?